PROGRAMA ERASMUS+ PRÁCTICAS-ERASMUS+ PLACEMENT PROGRAM
LEARNING AGREEMENT FOR TRAINEESHIPS
Section to be completed AFTER THE MOBILITY

TRAINEESHIP CERTIFICATE

Name of the trainee:

Name of the receiving organisation/enterprise:

Sector of the receiving organisation/enterprise:

Name and address of the receiving organisation/enterprise *[street, city, country, phone, e-mail address]*

Website: http://www.

Start and end of the traineeship:
from *[day/month/year]*…......……...................……till *[day/month/year]*...……

Traineeship title:

Detailed programme of the traineeship period including tasks carried out by the trainee:

Learning outcomes achieved:

TRAINEESHIP CERTIFICATE

Tick the most appropiate option according to the following scale:

1: Poor; 2: Fair; 3: Good; 4: Very good; 5:Excellent

Skills Acquired					
	1	2	3	4	5
Readiness in the internship					
Motivation for learning					
Application of theoretical knowledge into practice					
Compliance with rules, procedures and instructions					
Punctuality and respect to the agreed working hours					
Striving to carry out the internship					
Proactivity					
Demostration of profesional ethics					
Respect to work colleagues and good listening skills					
Teamwork and cooperation skills					
Adequate participation					
Involvement with the rest of the work team					
Empathy skills					
Involvement with others departaments					
Adaptation to the work enviroment					
Commitment with the internship center					
General competencies					
	1	2	3	4	5
Autonomy					
Resolution of conflicts in the internship center					
Self-criticism and acceptance of own errors					
Request for help in case of doubt or problem					

Creativity, originality and open attitude to innovation					
Flexibility					
Learning skills					
Comunication skills					
Reflection on the internship					
Knowledge and ethical skills for professional exercise					

The receiving organisation/enterprise Responsible person's signature	Date: